



**Facility**

**Name:** *Y D I Headstart - Llano Quemado* **License Number:** *94593*  
**Address:** *State Rd. 382 Bldg. # 68, Ranchos de Taos, NM 87557*  
**Phone:** *5757583425* **Fax:**  **E-mail:** *fromero@ydinm.org*

**License Information**

**Type:** *5 Star FOCUS Child Care* **Status:** *Licensed* **Issue Date:** *10/05/2018* **Expiration Date:** *10/04/2019*

**Capacity**

**Over Age 2:** *40* **Under Age 2:** *12* **Night Care:** *0* **Playground:** *52*  
**Square Footage:** *0*

**Census**

**Over 2:** *33* **Under 2:** *0*

**Classrooms**

**Number of Classrooms:** *3*

**Days and Hours of Operation**

<b>Monday</b> <i>7:30 AM - 5:30 PM</i>	<b>Tuesday</b> <i>7:30 AM - 5:30 PM</i>	<b>Wednesday</b> <i>7:30 AM - 5:30 PM</i>	<b>Thursday</b> <i>7:30 AM - 5:30 PM</i>	<b>Friday</b> <i>7:30 AM - 5:30 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *08/30/2018* **Time In:** *10:20 AM* **Time Out:** *12:35 PM* **Purpose:** *Annual*

**Licensure**

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Compliance</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Compliance</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

**Administrative Requirements (continued)**

8.16.2.21 C Incident Reporting Requirements

Compliance

**Administrative Requirements**

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records

**Non-compliance**

*Of the 11 children's records reviewed, 5 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.*

*Corrective Action Plan*

*The first attendance date will be added and the center will review all children's records to ensure complete information is on file.*

*Corrected on site.*

Regulation: 8.16.2.22.E.1.d.

Date to be Completed: 09/29/2018

8.16.2.22 F Personnel Records

Compliance

8.16.2.22 G Personnel Handbook

Compliance

**Personnel & Staffing**

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

*Educators did not complete the following training within 3-months: Health and Safety Training[ ]*

*Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 09/29/2018

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

**Services & Care of Children**

8.16.2.24 A Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

**Services & Care of Children (*continued*)**

8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	N/A
8.16.2.24 L Field Trips	N/A

**Food Service**

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

**Health & Safety Requirements**

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Compliance
8.16.2.28 A-H Transportation Requirements for Centers	N/A

**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping	<b>Non-compliance</b>
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*The premises in the Toddler room are not safe in that bleach solution left in reach of the toddlers.*

**Corrective Action Plan**

*The safety violation will be corrected and a system for routine safety inspection developed. Teacher removed during visit.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 09/29/2018

8.16.2.29 B Pest Control	N/A
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**Buildings, Grounds & Safety (continued)**

8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

**Additional Comments**

Center does offer aftercare. Center is ok to begin enrolling infants 6 weeks through 23 months with a capacity of 8 infants.

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.

Surveyor: *Franchesca Archuleta*

Facility Representative: *Frances Romero*